The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the Ministries of Foreign Affairs of the IAEA’s Member States and has the honour to request that they draw the attention of the appropriate governmental authorities to the attached draft document entitled:

**Guidance on the Management of Disused Radioactive Sources**

The Secretariat of the IAEA also has the honour to request that they draw the attention of the appropriate governmental authorities to the forthcoming Open-ended Meeting of Legal and Technical Experts to Develop Internationally Harmonized Guidance for Implementing the Recommendations of the Code of Conduct on the Safety and Security of Radioactive Sources in Relation to the Management of Disused Radioactive Sources to be held at the IAEA’s Headquarters in Vienna, Austria, from 27 June to 1 July 2016.

The purpose of the draft Guidance on the Management of Disused Radioactive Sources is to complement the Code of Conduct on the Safety and Security of Radioactive Sources, and to help Member States in improving the safety and security of radioactive sources once they become disused.

The draft Guidance was discussed with Member States at two previous open-ended meetings held in October 2014 and December 2015. The reports of the Chairman are available at: http://www-ns.iaea.org/tech-areas/radiation-safety/code-conduct-info-exchange.asp?s=3. The second meeting recommended that the Secretariat should formally submit the draft Guidance to Member States for comments.

In this context, Member States are provided with an opportunity to review and provide comments on the attached draft Guidance. Proposed revisions and comments to the text should be sent, preferably in electronic format, through the official channels (Email: Official.Mail@iaea.org) for the attention of the IAEA Scientific Secretaries by 3 June 2016. During the above-mentioned meeting, to be held in June–July 2016, the participants will take into account the proposed revisions to the draft text resulting from the review by Member States in order to finalize the draft Guidance.

The meeting will be held in English.

Member States are invited to nominate one or more participants for this meeting. Participants should be representatives of regulatory bodies with responsibilities for the safety or security of radioactive sources, waste management organizations, or other organizations with responsibilities related to the safe and secure management of disused radioactive sources. Member States are strongly encouraged to identify suitable women participants.
The IAEA is generally not in a position to bear the travel and other costs of participants in the meeting. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered to up to two participants per country upon specific request provided that, in the IAEA’s view, the participant(s) on whose behalf assistance is requested will make an important contribution to the meeting. The application for financial support should be made at the time of nominating the participant(s).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in meetings, workshops or training courses or for consultants. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Nominations should be submitted through the established official channels not later than 15 April 2016 for the attention of the Scientific Secretaries of the meeting, Ms Christina George, Division of Nuclear Security, Department of Nuclear Safety and Security, and Mr Hilaire Mansoux, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security, IAEA, Vienna International Centre, PO Box 100, 1400 Vienna, Austria (Fax: +43 1 26007; Email: Official.Mail@iaea.org). The full names and complete contact details (including postal address, telephone/fax numbers, and email address) of nominated participants should be provided, as well as any request for financial support, if needed.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the Ministries of Foreign Affairs of the IAEA’s Member States of its highest consideration.

2016-02-23

Enclosures: Guidance on the Management of Disused Radioactive Sources (draft text)

Explanatory Note

Form for Comments

Chairman’s report for December 2015 meeting