

Convention on Nuclear Safety

Fifth Organizational Meeting of Contracting Parties

29 September 2009 Report of the Chair

1. The Organizational Meeting, pursuant to Rule 11 of the Rules of Procedure and Financial Rules of the Convention (INFCIRC/573/Rev.2), was held at the Headquarters of the International Atomic Energy Agency (IAEA) in Vienna, 29 September 2009. 46 out of 65 Contracting Parties participated, namely: Argentina, Australia, Austria, Belarus, Belgium, Brazil, Bulgaria, Canada, China, Croatia, Cyprus, Czech Republic, Denmark, Estonia, EURATOM, Finland, France, Germany, Hungary, India, Indonesia, Ireland, Italy, Japan, Republic of Korea, Lithuania, Luxembourg, Mexico, Nigeria, Norway, Pakistan, Poland, Portugal, Romania, Russian Federation, Slovenia, Slovak Republic, South Africa, Spain, Sweden, Switzerland, Turkey, Ukraine, United Arab Emirates, United Kingdom and United States of America. A list of participants is attached as Annex I.
2. Mr Bill Borchardt, Executive Director for Operations of the United States Nuclear Regulatory Commission, was elected Chair of the Organizational Meeting.
3. The Meeting adopted the proposed agenda as shown in Annex II.
4. The Secretary examined the credentials of participating delegations as communicated by Contracting Parties. Under Rule 8 of the Rules of Procedure and Financial Rules, the Meeting approved all the communications listing delegates as presented by the Contracting Parties participating in the Organizational Meeting on the understanding that some delegations would provide the Secretariat with formal credentials as soon as possible. In this context, the Chair noted the importance of a timely submission of proper credentials in accordance with Rule 8 of the Rules of Procedure and Financial Rules to the Secretary of the Meeting.
5. The Meeting decided to use the list of Contracting Parties and the number of their nuclear installations as a basis for establishing Country Groups. The Meeting then decided to establish six (6) Country Groups for the 5th Review Meeting. Pursuant to Rule 17 of the Rules of Procedure and Financial Rules, the Meeting allocated Contracting Parties to country groups based on a ranking of the number of nuclear installations, using a tennis-seeding method. Contracting Parties without nuclear installations were added to country groups, starting where assignment of State Parties with nuclear installations ended. The letter drawn using the tennis-seeding method was O, so that the first such Contracting Party was Peru, with the others added in alphabetical order. This procedure resulted in the composition of the Country Groups listed in Annex III, which was agreed by the Meeting.
6. The Meeting elected Mr Li Ganjie of China as President of the 5th Review Meeting.
7. The Meeting elected Mr Bill Borchardt of USA and Mr Patrick Majerus of Luxembourg as Vice-Presidents. The biographies of the President and Vice-Presidents are contained in Annex IV.

8. The Country Groups, thus established according to paragraph 5 above, then met separately and, pursuant to Rule 11 of the Rules of Procedure and Financial Rules, discussed nominations for Country Group Officers of the 5th Review Meeting.

Based on the discussions in the Country Groups, and pursuant to Rule 11 of the Rules of Procedure and Financial Rules, the Meeting:

- a. selected Chairpersons, Vice-Chairpersons, Coordinators and Rapporteurs from each Country Group as follows:

Group	Chairperson	Vice-Chairperson	Rapporteur	Coordinator
1	Lennart Carlsson, Sweden	Jack Grobe, USA	Shahid Mallick, Pakistan	Carlos Garcia Vegas, Spain
2	Marie Pierre Comets, France	Marcel Maris, Belgium	Mnonoki Msebenzi, South Africa	Michel Asty, France
3	Masashi Hirano, Japan	Jose Carvalho Soares, Portugal	Naoto Ichii, Japan	Mikulas Turner, Slovakia
4	Vladimir Asmolov, Russia	Lucian Biro, Romania	Pankaj Khot, India	Sergey Kharlampiev, Russia
5	TBD, Switzerland	TBD, Ireland	John Froats, Canada	Hartmut Klonk, Germany
6	Jukka Laaksonen, Finland	Hho Jung Kim, Republic of Korea	Rob Campbell, UK	Ferenc Adorjan, Hungary

it being understood that where an individual name has not been identified yet or, if for some reason, the individual elected is unavailable, the Contracting Party concerned would nominate a replacement and notify the Secretary accordingly.

- b. To ensure that in accordance with Rule 11 (c) of the Rules of Procedure and Financial Rules no Chairperson or Rapporteur is assigned to the country group of which he/she is a member, the Meeting drew numbers to advance Chairpersons and Rapporteurs respectively to the corresponding groups. The number drawn for Chairpersons was 2 so that the designated Chairpersons would advance by two country groups. The number for Rapporteurs was 4, so that Rapporteurs would advance by four Country Groups.

As a result, the final assignment of Officers to the Country Groups was as follows:

Group	Chairperson	Vice-Chairperson	Rapporteur	Coordinator
1	TBD, Switzerland	Jack Grobe, USA	Naoto Ichii, Japan	Carlos Garcia Vegas, Spain
2	Jukka Laaksonen, Finland	Marcel Maris, Belgium	Pankaj Khot, India	Michel Asty, France
3	Lennart Carlsson, Sweden	Jose Carvalho Soares, Portugal	John Froats, Canada	Mikulas Turner, Slovakia
4	Marie Pierre Comets, France	Lucian Biro, Romania	Rob Campbell, UK	Sergey Kharlampiev, Russia
5	Masashi Hirano, Japan	TBD, Ireland	Shahid Mallick, Pakistan:	Hartmut Klonk, Germany
6	Vladimir Asmolov, Russia	Hho Jung Kim, Republic of Korea	Mnonoki Msebenzi, South Africa	Ferenc Adorjan, Hungary

9. The Meeting, noting that the Nuclear Energy Agency of the Organisation for Economic Co-operation and Development (OECD/NEA) had requested to take part as an observer to the 5th Review Meeting, decided to invite the OECD/NEA.

10. The Meeting decided that interpretation will be provided during all plenary sessions of the 5th Review Meeting in Arabic, Chinese, English, French, Russian and Spanish. Requests for interpretation at the country group sessions were filed and will be reflected in the Review Meeting timetable.

11. Pursuant to Rule 11 of the Rules of Procedure and Financial Rules, the Meeting decided to recommend a budget for the 5th Review Meeting as contained in Annex V, noting that such a budget would make it possible to accommodate requests for interpretation filed pursuant to Rule 41.5(a) and Rule 41.5 (b) of the Rules of Procedure and Financial Rules.

12. The Meeting briefly discussed a number of Contracting Parties' proposals to further enhance the review process:

- To develop a process to enhance variation of country group composition;
- To consider creating a process for topical issue discussion between Review Meetings;
- To recognize that Contracting Parties with emerging nuclear programmes may need extended presentations for presenting their issues on nuclear safety infrastructure;
- To develop a process to engage national contact points in the review process;
- To consider developing guidance for the Contracting Parties' review of other national reports.

The Meeting agreed to refer all of these proposals to the Open Ended Working Group (OEWG) for elaboration. The CNS Scientific Secretary will make available templates for proposals to the OEWG to Contracting Parties, and Contracting Parties should send proposals to the CNS Scientific Secretary who will post them on the CNSweb for further development by Contracting Parties.

13. Pursuant to Rule 5 of the Rules of Procedure and Financial Rules, the Meeting appointed Deputy Director General, Head of the Department of Nuclear Safety and Security, as Secretary to the Meeting, to direct the work of the Secretariat.

14. The Meeting decided on the Agenda for the 5th Review Meeting as contained in Annex VI. A provisional timetable for the 5th Review Meeting was also discussed. The Secretariat was requested to revise the timetable, to shorten the Review Meeting and make it more efficient, and to seek comments from Contracting Parties. The revised provisional timetable was discussed as contained in Annex VII. The final timetable will be issued by the Secretariat in early 2010.

15. The Meeting also decided that:

- a. An Officers' Meeting, chaired by the President of the 5th Review Meeting, will be held on 1st and 2nd March 2011 in Vienna to consider questions received and to review the overall approach in respect to Country Group discussions.
- b. An Officers' Meeting will be held on the afternoon of 3 April 2011 to finalize a consistent approach to the detailed review process, taking into account any trends in the questions and comments of the Contracting Parties on national reports already received and to agree upon the approach to reporting the groups' findings at the main plenary session.
- c. It was decided not to hold a special topical session during the 5th Review Meeting.
- d. The Chairperson encouraged Contracting Parties to make their national reports publicly available on the Internet and inform the Secretariat of their relevant public website addresses so that the Secretariat may provide links on the IAEA public website to the national reports. Contracting Parties are also encouraged to distribute their national reports widely.
- e. An Officers' Turnover Meeting will be held in early 2010, probably in March 2010. The Secretariat suggests holding a meeting in conjunction with the Officers' Turnover Meeting to discuss the proposed detailed timetable for the 5th Review Meeting. The Secretariat will provide a proposal in good time before the meeting.

16. Finally, the Meeting agreed on this Report by the Chair of the Organizational Meeting, and requested the Secretary to transmit the report, and its Annexes, to the Contracting Parties and the Signatory States, noting that the Secretariat could make this report and a list of the Annexes publicly available.



R. W. Borchardt
Chair

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Annex I

Meeting participants to the 5th Organizational Meeting of Contracting Parties to the Convention on Nuclear Safety

NOTIFICATION OF AN AGENCY MEETING

Department of: Nuclear Safety and Security
Division / Section of: NSNI - Regulatory Activities Section

CNS/OM.5/P02
Issue No 3
Date: 2009-09-29
 J5-CO-37962

Title of meeting:	5 th Organizational Meeting of Contracting Parties for Convention on Nuclear Safety								
Begin Date:	2009-09-29	End Date:	2009-09-29	Meeting Room:	VIC C04 BR	Ext.:	21330	Convening Time:	09:30
Scientific Secretary	Room No.	Ext.	Secretary	Room No.	Ext.	Conference Clerk			
Feige, Gerhard	B0621	22633	Fritz, Eva; Al-Madhi, Balsam	A0786, B0626	21404, 22521	Michael Gharwal and Clemens Kosian			

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Japan	Mr Ichii Naoto	Staff Specialist for Nuclear Safety International Affairs Office Nuclear and Industrial Safety Agency (NISA) Ministry of Economy, Trade. and Industry (METI) International Affairs Office Kasumigaseki 1-3-1 Chiyoda-ku, Tokyo 100-8986 Japan Tel: 0081335011087 Fax: 0081335805971 Email: ichii-naoto@meti.go.jp		2009-09-28 2009-10-01	
Japan	Mr Kiyoura Takashi	First Secretary Permanent Mission of Japan to the IAEA Andromeda Tower, 23rd Floor Donau-City-Strasse 6 1220 WIEN AUSTRIA		2009-09-28 2009-10-01	
Japan	Mr Komizo Yasuyoshi	Ambassador Deputy Permanent Representative of Japan to IAEA Andromeda Tower Donau-City Strasse 6 1220 Vienna Tel: 01 260 63 0 Fax: 01 263 67 50 Email: iaea02@pmj.at		2009-09-28 2009-10-01	

Japan	Mr Morita Kentaro	Director International Affairs Office Nuclear and Industrial Safety Agency Ministry of Economy, Trade and Industry (METI) Kasumigaseki 1-3-1 Chiyoda-ku Tokyo, 100-8986 Japan 100-8986 Tel: +81 3 3501 1087 Fax: +81 3 3501 5971 Email: morita-kentaro@meti.go.jp		2009-09-28 2009-10-01	
Japan	Mr Murata Shinichi	First Secretary Permanent Mission of Japan to the IAEA Andromeda Tower, 23rd Floor Donau-City-Strasse 6 1220 WIEN		2009-09-28 2009-10-01	
Japan	Mr Ogasawara Ichiro	Minister Permanent Mission of Japan to the International Organizations in Vienna Andromeda Tower, 23rd Floor Donau-City-Strasse 6 1220 WIEN AUSTRIA		2009-09-28 2009-10-01	
Korea, Republic of	Mr Han Beom-seok	Korea Institute of Nuclear Safety (KINS) Technical Standard Department 19 Gusung-Dong Yusong-Gu P.O. Box 114 DAEJEON 305-338 Republic of Korea		2009-09-28 2009-10-01	

Korea, Republic of	Mr Kim Hho-jung	Senior Advisor Korea Institute of Nuclear Safety (KINS) 19 Gusung-Dong Yusong-Gu P.O. Box 114 DAEJEON 305-338 Republic of Korea		2009-09-28 2009-10-01	
Korea, Republic of	Mr Na Seong Ho	Senior Advisor Korea Institute of Nuclear Safety (KINS) 19 Gusung-Dong Yusong-Gu P.O. Box 114 DAEJEON 305-338 Republic of Korea			
Korea, Republic of	Mr Kwon Maeng-sub	Senior Manager Korea Hydro & Nuclear Power Co., Ltd. 411 Young dong-daero Gangnam-Gu Seoul Republic of Korea		2009-09-28 2009-10-01	
Korea, Republic of	Mr Moon Byung-Ryong	Permanent Mission of the Republic of Korea to the IAEA Gregor-Mendel-Strasse 25 1180 Wien		2009-09-28 2009-10-01	
Korea, Republic of	Mr Na Seong-Ho	Senior Advisor Korea Institute of Nuclear Safety (KINS) 19 Gusung-Dong Yusong-Gu, P.O. Box 114 DAEJEON 305-338 KOREA, REPUBLIC OF Tel: 0082 42 8680292 Fax: 0082 42 8623680 Email: shna@kims.re.kr		2009-09-28 2009-10-01	

Korea, Republic of	Mr Sim Won-mu	Ministry of Education, Science and Technology		2009-09-28 2009-10-01	
Lithuania	Ms Greiciuviene Violeta	Nuclear Energy Attaché Permanent Mission of Lithuania to the IAEA Opernring 5, 4th Floor 1010 Vienna Tel: 00431710958014 Fax: 00431 7109759 Email: v.greiciuviene@lithuanianmission.at		2009-09-28 2009-10-01	
Lithuania	Mr Norkus Renatas	Resident Representative of the Republic of Lithuania to the IAEA Opernring 5 1010 WIEN AUSTRIA Tel: 710978010 Fax: 7109759 Email: mission@lithuanianmission.at		2009-09-28 2009-10-01	
Lithuania	Mr SEMENAS Rimantas	State Nuclear Power Safety Inspectorate Gostauto g. 12, Vilnius 01108 LITHUANIA Tel: +370 5 266 1578 Fax: +370 5 2614487 Email: r.semenas@vatesi.lt		2009-09-28 2009-10-01	

Luxembourg	Mr Berg Francois	Representant permanent adjoint du Luxembourg aupres de l'AIEA Mission permanente du Luxembourg auprès de l'AIEA Sternwartestrasse 81 1180 Vienna Austria Tel: 0043 1 478 21 44 Fax: 004314782144 Email: vienne.amb@mae.etat.lu		2009-09-28 2009-10-01	
Luxembourg	Ms Conzemius Arlette	Ambassadeur Representante Permanente du Luxembourg auprès de l'AIEA Sternwartestrasse 81 1180 WIEN AUSTRIA Tel: 004314782142 Fax: 00431782144 Email: vienne.amb@mae.etat.lu		2009-09-28 2009-10-01	
Luxembourg	Mr Majerus Patrick	Ministère de la santé; Direction de la santé Division de la Rradioprotection Villa Louvigny-Allée Marconi L-2120 Luxembourg LUXEMBOURG Tel: 00352 2478 5670 Fax: 00352 467522 Email: patrick.majerus@ms.etat.lu		2009-09-28 2009-10-01	

Mexico	Mr Canchola Gutiérrez Ulises	Representante Permanente Alterno de México ante los Organismos Internacionales con sede en Viena Operngasse 21/10 1040 Vienna Austria		2009-09-28 2009-10-01	
Mexico	Mr Diaz Alejandro	Ambassador Resident Representation of Mexico to the IAEA Operngasse 21 1040 Vienna Austria Tel: 004313107383 Fax: 004313107387 Email: embamex@embamex.or.at		2009-09-28 2009-10-01	
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Mexico	Mr Fuentes-Sanchez Ruben	Permanent Mission of Mexico to the IAEA Operngasse 21/10 1040 Vienna		2009-09-28 2009-10-01	

Mexico	Mr Gonzalez-Mercado Victor Manuel	Gerente de Seguridad Nuclear de la Comisión Nacional de Seguridad Nuclear y Salvaguardias (CNSNS) Dr. Barragan 772 Col. Narvarte Ciudad de México 03020 Distrito Federal Mexico Tel: 0052550953230 Email: vmgonzalez@cnsns.gob.mx		2009-09-28 2009-10-01	
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Nigeria	Mr Ogharandukun Martin Oshof	Director Nuclear Safety, Physical Security and Safeguards Nigerian Nuclear Regulatory Authority (NNRA) Plot 564/565 Airport Road Central Area P.M.B. 559, Garki ABUJA, FCT NIGERIA Tel: +234 94618624 Fax: +234 94618624 Email: m.ogharandukun@nnra.gov.ng		2009-09-28 2009-10-01	

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Norway	Ms Skjelnes Silja	1st Secretary Permanent Mission of Norway Reisnerstrasse 55-57 1030 Wien Tel: 715 66 92 235 Fax: 712 65 52 Email: silja.skjelnes@mfa.no		2009-09-28 2009-10-01	
Pakistan	Ms Hammad Rahila	Pakistan Nuclear Regulatory Authority (PNRA) G-8, Mauve Area P.O. Box 1912 ISLAMABAD 44000 PAKISTAN Tel: 00925 1 9252378 Fax: 00925 1 9252311 Email: r.hammad@ins.pnra.org		2009-09-28 2009-10-01	
Pakistan	Mr Mumtaz Ahmad	Minister (Technical) Embassy of Pakistan Hofzeile 13 1190 Vienna Tel: +43 13692404 Fax: +43 13687376 Email: parepvienna@gmail.com		2009-09-28 2009-10-01	

Pakistan	Mr Qureshi Muhammad, Jalil	Deputy Director Strategic Plans Division Rawalpindi Pakistan Tel: +92 51 9280669 Fax: +92 51 9280197 Email: jqreshi954@yahoo.com	2009-09-28 2009-10-01	
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Poland	Ms Szymko Magdalena	National Atomic Energy Agency (PAA) Radiation Emergency Center (CEZAR) ul. Krucza 36 00-522 WARSAW POLAND Tel: 0048226959803 Fax: 0048226959846 Email: szymko@paa.gov.pl	2009-09-28 2009-10-01	

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Portugal	Mr Coelho Fernando	Deputy, Minister-Counsellor Permanent Mission of Portugal to the IAEA Opernring 3/1 1010 Vienna		2009-09-28 2009-10-01	
Romania	Mr Biro Lucian	Director General National Commission for Nuclear Activities Control (CNCAN) Nuclear Reactors Division 14 Liberatatii Blvd. Bucharest 5 Romania Tel: +403160572 Fax: +403173887 Email: lucian.biro@cncan.ro		2009-09-28 2009-10-01	
Romania	Mr Dina Dumitru	National Nuclear Electricity Authority ("Nuclearelectrica" S.A.) 65, Polona Street P.O. Box 22-102 010494 BUCHAREST ROMANIA Tel: 0040 21 2038287 Fax: 0040 21 3169400 Email: ddina@nuclearelectrica.ro		2009-09-28 2009-10-01	

Romania	Mr Feruta Cornel	Ambassador, Permanent Representative of Romania to the International Organizations in Vienna Seilerstätte 17/2.St./8-9 1010 Wien Austria		2009-09-28 2009-10-01	
Romania	Mr Neculaescu Dan	Second Secretary Permanent Mission of Romania to the IAEA Seilerstätte 17/2/8-9 1010 Vienna Austria		2009-09-28 2009-10-01	
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Russian Federation	Mr Zhuk Yuri Konstantinovich	All-Russian Research Institute for Nuclear Power Plant Operation (VNIIAES) Ferganskaya ulitsa 25 109507 MOSCOW RUSSIAN FEDERATION Tel: 007 495 3761237 Fax: 007 495 3761237 Email: zhuk@vniiaes.ru		2009-09-28 2009-10-01	
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Slovenia	Ms Cimpersek Zorica, Bukinac	Minister-Counsellor Permanent Mission of the Republic of Slovenia Nibelungengasse 13/III 1010 Vienna Tel: 5861309 Fax: 5861265		2009-09-28 2009-10-01	
Slovenia	Ms Persic Andreja	Ministry of the Environment and Spatial Planning (MOP) Slovenian Nuclear Safety Administration Zelezna cesta 16 P.O. Box 5759 1001 LJUBLJANA SLOVENIA Tel: 00386 1 4721126 Fax: 0038614721199 Email: andreja.persic@gov.si		2009-09-28 2009-10-01	

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South Africa	Mr	Gumbi Leslie, Mbangambi	Ambassdor, Resident Representative of the Republic of South Africa to the IAEA Sandgasse 33 1190 Vienna Austria		2009-09-28 2009-10-01	
South Africa	Mr	Lombard Barend, Jacobius	Counsellor Permanent Mission of South Africa to the IAEA Sandgasse 33 1190 Vienna Austria		2009-09-28 2009-10-01	
South Africa	Mr	Minty Abdul Sadam	Department of Foreign Affairs 120 Plein Street Parliamentary Precinct Cape Town South Africa		2009-09-28 2009-10-01	
South Africa	Ms	Molaba T.D.G.	Minister-Counsellor Permanent Mission of South Africa to the IAEA Sandgasse 33 1190 Vienna Austria Fax: +431 320649351 Email: vienna.multilateral@foreign.gov.za		2009-09-28 2009-10-01	

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South Africa	Ms Ravhura Poppy E.	Second Secretary Permanent Mission of South Africa Sandgasse 33 1190 Vienna Austria Fax: +431320649351 Email: vienna.multilateral@foreign.gov.za	2009-09-28 2009-10-01	
Spain	Mr Garcia Vegas Carlos	Consejo de Seguridad Nuclear (CSN) c/Pedro Justo Dorado Dellmans, 11 28040 Madrid Spain Tel: 0034913460298 Fax: +34 91 346 01 44 Email: cgv@csn.es	2009-09-28 2009-10-01	
Spain	Ms Villanueva Delgado Isabel	Consejo de Seguridad Nuclear (CSN) Calle Justo Dorado Dellmans, 11 28040 Madrid Spain Tel: 0034913460320 Fax: +34 91 346 01 03 Email: ivd@csn.es	2009-09-28 2009-10-01	

Spain	Mr Yllera Sanchez Francisco Javier	Energy Attache Permanent Mission of Spain to the IAEA Argentinerstrasse 34 1040 Vienna Austria Tel: 535 98 84 - 218 Fax: 535 56 30 Email: javier.yllera@maec.es		2009-09-28 2009-10-01	
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Switzerland	Ms Scheiwiller Yvonne	Swiss Federal Nuclear Safety Inspectorate ENSI Villigen-HSK CH-5232 Email: Yvonne.scheiwiller@ensi.ch		2009-09-28 2009-10-01	
Turkey	Mr Bezdegumeli Ugur	Permanent Mission of Turkey Rennweg17/3 1030 Vienna Austria		2009-09-28 2009-10-01	
Turkey	Ms Darama Nilvana	Deputy Permanent Representative of Turkey Rennweg17/3 1030 Vienna Austria Tel: +4317142095 Fax: +4317142099 Email: nilvana.darama@mfa.gov.tr		2009-09-28 2009-10-01	
Turkey	Mr Ertay Ahmet	Ambassador, Permanent Representative of Turkey Rennweg 17 1030 Vienna TURKEY Tel: +4317142095 Fax: +4317142099 Email: tpm@inode.at		2009-09-28 2009-10-01	

Ukraine	Mr Bozhko Sergii	Deputy Head of the State Nuclear Regulatory Committee of Ukraine Ulitsa Arsenalna 9/11 01011 Kyiv Ukraine Tel: +38 044 296-40-14 Fax: +38 044 254-33-11 Email: bozhko@inspect.snrc.gov.ua		2009-09-28 2009-10-01	
Ukraine	Mr Kucherenko Sergii	Permanent Mission of Ukraine to the IAEA Naaffgasse 23 1180 Vienna		2009-09-28 2009-10-01	
United Arab Emirates	Mr Viktorsson Christer	Deputy Director General for Operations Federal Authority for Nuclear Regulation (FANR) P.O. Box: 112021 ABU DHABI UNITED ARAB EMIRATES Tel: +971 2 351825; +971 2 6516603; +971 2 6516666 Fax: +971 2 6516661 Email: christer.viktorsson@eaa.gov.ae		2009-09-28 2009-10-01	
United Kingdom	Mr Addison Peter	Health and Safety Executive (HSE) 4N.1 Redgrave Court Merton Road Bootle, Merseyside L20 7HS UNITED KINGDOM Tel: +44 151 951 3550 Fax: +44 151 951 7821 Email: peter.addison@hse.gsi.gov.uk		2009-09-28 2009-10-01	

United Kingdom	Mr McTaggart René	Head of International Radioactive Waste Policy Department for Energy and Climate Change Area C Third Floor 3-8 Whitehall Place LONDON SW1A 2HH United Kingdom Tel: +44 (0)20 7238 1729 Email: Rene.McTaggart@decc.gsi.gov.uk		2009-09-28 2009-10-01	
United States of America	Ms Astwood Heather M.	Permanent Mission of the United States of America to the IAEA Wagramer Strasse 17-19 1220 Vienna Austria Fax: +431313394745 Email: astwoodhm@state.gov		2009-09-28 2009-10-01	
United States of America	Mr Borchardt Bill	U.S. Nuclear Regulatory Commission Mailstop O-4-E-21 11155 Rockville Pike Rockville, MD 20852 Washington, DC United States of America Tel: +1 3011-415170 Email: bill.borchardt@nrc.gov		2009-09-28 2009-10-01	

United States of America	Ms Doane Margaret	U.S. Nuclear Regulatory Commission (USNRC) Mail Stop O-4-E-21 11155 Rockville Pike Rockville, MD 20852 Washington, DC 20555 United States of America Tel: 0013014151780 Fax: 0013014152395 Email: mmd@nrc.gov		2009-09-28 2009-10-01	
United States of America	Mr Fladeboe Jan, Peter	US Department of State ISN/NESS, Room 3320 2201 C. Street, N.W. Washington, D. C. United States of America Tel: +1 202 647 6957 Fax: +1 202 647 0775 Email: fladeboe@state.gov		2009-09-28 2009-10-01	
United States of America	Mr Grobe Jack	U.S. Nuclear Regulatory Commission Mailstop O-4-E-21 11155 Rockville Pike Rockville, MD 20852 Washington, DC United States of America		2009-09-28 2009-10-01	
United States of America	Ms Spencer Addison	U.S. Nuclear Regulatory Commission Mailstop O-4-E-21 11155 Rockville Pike Rockville, MD 20852 Washington, DC United States of America		2009-09-28 2009-10-01	

United States of America	Mr Zimmerman Jake	U.S. Nuclear Regulatory Commission Mailstop O-4-E-21 11155 Rockville Pike Rockville, MD 20852 Washington, DC United States of America		2009-09-28 2009-10-01	
European Commission	Ms Ehold Verena	Directorate-General for Energy and Transport Legal Questions and EURATOM Coordination Unit European Commission EUFO 04/251 10 Rue Robert Stumper L-2556 Luxembourg Tel: +352 4301 34325 Fax: +352 4301 30219 Email: verena.ehold@ec.europa.eu		2009-09-28 2009-10-01	

Annex II

Convention on Nuclear Safety Organizational Meeting of the Contracting Parties

**29 September 2009
Meeting Room IAEA Board Room, 10 a.m.
Vienna, Austria**

Agenda

1. Opening of the Meeting
2. Election of the Chairperson of the Organizational Meeting
3. Adoption of the Agenda
4. Credentials of Participants
5. Establishment of Country Groups
6. Election of the President for the Review Meeting
7. Election of the two Vice-Presidents for the Review Meeting
8. Election of Other Officers for the Review Meeting
 - Country Group Coordinators
 - Country Group Chairpersons
 - Country Group Vice-Chairpersons
 - Country Group Rapporteurs
9. Invitation to intergovernmental organizations to attend the Review Meeting of Contracting Parties as observers
10. Requests for interpretation during Country Group Sessions
11. Recommendation of a budget for the Review Meeting
12. Further improvements in the effectiveness and efficiency of the review process
13. Any other matters relevant to the implementation of the Convention
14. Draft provisional agenda for the Review Meeting
15. Other business
 - Officers' Meeting chaired by the President of the Fifth Review Meeting (proposed date: 1 – 2 March 2011)
 - Meeting of all Officers one day before the Fifth Review Meeting (proposed date: afternoon of 3 April 2011)

Annex III
Composition of country groups
for the 5th Review Meeting of Contracting Parties of
the Convention on Nuclear Safety

29-Sep-09

Number 6

Letter O

Group: 1

Country	Language
United States of America	English
Sweden	English
Spain	Spanish
Pakistan	English
Mexico	Spanish
Lebanon	English
Libyan Arab Jamahiriya	English
Senegal	English
Cyprus	English
Croatia	English
Singapore	English

Group: 2

Country	Language
France	French
China	Chinese
Belgium	English
Brazil	English
South Africa	English
Latvia	English
Denmark	English
Sri Lanka	English
Luxembourg	English
Republic of Moldova	English
Chile	English

Group: 3

Country	Language
Japan	English
Ukraine	English
Slovak Republic	English
Argentina	Spanish
Lithuania	English
Portugal	English
The F. Y. R. of Macedonia	English
Mali	French
Belarus	Russian
Estonia	English
Kuwait	English

Group: 4

Country	Language
Russian Federation	Russian
India	English
Czech Republic	English
Romania	English
Netherlands	English
Bangladesh	English
Malta	English
Turkey	English
Poland	English
Jordan	English
EURATOM	English

Group: 5

Country	Language
Canada	English
Germany	English
Switzerland	English
Bulgaria	English
Armenia	Russian
Austria	English
Peru	Spanish
Nigeria	English
United Arab Emirates	English
Greece	English
Ireland	English

Group: 6

Country	Language
Korea, Republic of	English
United Kingdom	English
Finland	English
Hungary	English
Slovenia	English
Italy	English
Indonesia	English
Iceland	English
Australia	English
Uruguay	Spanish
Norway	English

Annex IV

President of the 5th Review Meeting, Mr. LI Ganjie

Vice Minister Mr Li Ganjie, Chinese Nationality was born in November 1964 in Wangcheng, Hunan Province, China. He graduated from Tsinghua University in 1989, Master of Nuclear Engineering.

From July of 1987, he worked as assistant engineer, engineer and senior engineer in Beijing Nuclear Safety Center of National Nuclear Safety Administration. From September, 1991 to January, 1993, he attended in the advanced studies in Institute of Radiation Protection and Nuclear Safety, France. In March of 1993, he worked as member in chief, Deputy Division-Director and Division Director of National Nuclear Safety Administration. From January, 1998 to January, 1999, he took up a temporary post as Deputy Secretary of County Committee in Pingjiang County, Hunan Province. In January of 1999, he was First Secretary of the Embassy of the People's Republic of China in France.

In July of 2000, he was Deputy Director General of Department of Nuclear Safety and Radioactive Management of State Environmental Protection Administration (SEPA). In July of 2001, he was appointed as Director General of Nuclear and Radiation Safety Center, SEPA. In July of 2002, he was Director General of Department of Nuclear Safety and Radioactive Management of SEPA and Director General of Nuclear and Radiation Safety Center, SEPA concurrently. In December of 2006, he was appointed as Vice Minister of SEPA and also concurrently as Administrator of National Nuclear Safety Administration.

In March of 2008, he was appointed as Vice Minister of the Ministry of Environmental Protection (MEP) of the People's Republic of China.

Vice President of the 5th Review Meeting, Mr. Bill Borchardt

Mr. Bill Borchardt is the Executive Director for Operations at the U.S. Nuclear Regulatory Commission.

Prior to assuming this position, he was the Director of the Office of New Reactors, a position he assumed when the new office was created in August 2006.

Since joining the NRC in 1983 he has served as the senior site inspector at both pressurized and boiling water reactors, and has held several leadership positions including Director of the Operating Reactor Inspection Program, Director of the Office of Enforcement, Deputy Office Director of Nuclear Reactor Regulation, and Deputy Director of Nuclear Security and Incident Response.

Prior to joining the NRC in 1983, Bill was an officer in the U.S. Navy's Nuclear Power Program.

Vice President of the 5th Review Meeting, Mr. Patrick Majerus

Patrick Majerus Ph.D. joined the Department of Radiation Protection of the Directorate of Health in 2004 and was nominated “expert in radiation protection” in 2006. In this function he is responsible for nuclear safety, regulatory services and international cooperation. He is a member and national contact point of several international bodies – e.g. European Nuclear Safety Regulators Group, Standing Working Group on transport of radioactive materials, Art. 37 Group of Experts, RN sub-group of the CBRN Task Force, Advisory Committee on the supervision and control of shipments of radioactive waste and spent fuel, Decommissioning Founding Group and Nuclear Decommissioning Assistance Program Committee, Safeguards National Expert Group (all EU), Convention on Nuclear Safety, Joint Convention on the Safety of Spent Fuel Management and on the Safety of Radioactive Waste Management, INIS database, Illicit Trafficking Database, Code of Conduct on the Safety and Security of Radioactive Sources (all IAEA), WENRA, OECD-NEA and the Luxembourg-French Commission.

Since 2005 Dr. Majerus has represented Luxembourg in all the meetings of the contracting parties of both, the Convention on Nuclear Safety and the Joint Convention. He has each time presented the national report and was appointed coordinator of country group 4 during the Second Review Meeting of the Joint Convention on the Safety of Spent Fuel Management and on the Safety of Radioactive Waste Management. This makes him a valuable candidate to promote the use of synergies in the review process of both Conventions.

Prior to his current position he worked two years as a scientist within the Research Centre Juelich, in Germany on first wall performances in future fusion reactors. Dr Majerus received his master degree in nuclear engineering and his doctorate degree in mechanical engineering, summa cum laude, at the RWTH-Aachen University, in Germany.

Annex V

BUDGET ESTIMATE (€)
For the Fifth Review Meeting
Beginning April 4, 2011

Interpretation (A, Ch, E, F, R, S)	90,000
Translation (A, Ch, E, F, R, S)	4,000
Printing	4,000
Staff (CSS, Conference clerks, Technicians)	8,000
Security	3,000
Catering	1,500
Total Cost Estimate	110,500

[Actual cost for the 4th Review Meeting was ≈100,000€]

Annex VI
PROVISIONAL AGENDA FOR THE
5th REVIEW MEETING

CONVENTION ON NUCLEAR SAFETY

5th Review Meeting of the Contracting Parties
Beginning 4 April 2011, 09:30h,
IAEA Boardroom in M Building
Vienna, Austria

PROVISIONAL AGENDA

A. Opening Plenary (4 April)

1. Opening of the Meeting
2. Officers of the Meeting
3. Adoption of the Agenda
4. Request by late Ratifiers to attend Plenary Session of the Review Meeting and to participate in discussions relating to the conduct of subsequent Review meetings
5. Credentials of Participants
6. Organization of work
7. Report from the meeting of the Officers pursuant to Chapter X.A of the Guidelines regarding the Review Process under the Convention on Nuclear Safety

B. Country Group Sessions

C. Final Plenary

8. Presentation and discussion of oral Reports by Country Group Rapporteurs
9. Presentation and discussion of the Report from the Open-Ended Working Group
10. Dates for the next Review Meeting, the Organizational Meeting and the submission of National Reports for the 6th Review Meeting
11. Approval of Summary Report
12. Acceptance of the President's Report on decisions and other important actions related to the 6th Review Meeting
13. Other business
14. Closing of the Meeting

Annex VII
PROVISIONAL TIMETABLE FOR THE 5th REVIEW MEETING

Country Group Room	Monday Morning 09:30hrs	Monday Afternoon 14:00hrs	Tuesday	Wednesday	Thursday	Friday	Saturday/Sunday	Monday	Tuesday	Wednesday	Thursday
	4.04.11	4.04.11	5.04.11	6.04.11	7.04.11	8.04.11	9.04.11/10.04.11	11.04.11	12.04.11	13.04.11	14.04.11
1	PLENARY A, Ch, F, R, S									Distribution Summary Report (1)	
2							RECESS	PLENARY A, Ch, F, R, S	PLENARY A, Ch, F, R, S	PLENARY A, Ch, F, R, S	PLENARY A, Ch, F, R, S
3								Rapporteurs 1+2	Rapporteurs 5+6	Discussion Summary Report (1)	Finalization Summary Report (2)
4							Preparation Rapporteurs Report				
5							and Summary Report	Rapporteurs 3+4	Procedural Matters	Discussion Major Common Issues	President's Report
6									[Preparation Summary Report (1)]	[Preparation Summary Report (2)]	

(A): Arabic; (Ch): Chinese; (F): French; (R): Russian; (S) Spanish

Pre-registration from 13:00 hrs to 17:00 hrs on Sunday, 3 April 2011; Country group sessions Tuesday to Friday: 09:00 hrs – 12:00 hrs; lunch break; 14:00 hrs – 17:00 hrs