1) The Organizational Meeting pursuant to Rule 11 of the Rules of Procedure and Financial Rules of the Convention (INFCIRC/573/Rev.1), was held at the Headquarters of the International Atomic Energy Agency (IAEA) in Vienna, 25-26 September 2001. Forty-one out of fifty three Contracting Parties participated, namely: Argentina; Australia; Austria; Belarus; Belgium; Brazil; Bulgaria; Canada; Chile; China; Croatia; Czech Republic; EURATOM; Finland; France; Germany; Hungary; Ireland; Italy; Japan; Korea, Republic of; Lithuania; Luxembourg; Mexico, the Netherlands; Norway; Pakistan; Peru; Poland; Romania; Russian Federation; Slovak Republic; Slovenia; South Africa; Spain; Sweden; Switzerland; Turkey; Ukraine, United Kingdom and United States of America. A list of participants is attached as Annex I.

2) Mr. Miroslav Gregorič, Director of the Slovenian Nuclear Safety Authority, Slovenia, was elected Chairman of the Organizational Meeting.

3) Pursuant to Rule 5 of the Rules of Procedure and Financial Rules the Chairman appointed Mr. T. Taniguchi, Deputy Director General, Head of the Department of Nuclear Safety, as Secretary to the Meeting, to direct the work of the Secretariat.

4) The Meeting adopted the proposed agenda as shown in Annex II.

5) The Secretary examined the credentials of participating delegations as communicated by Contracting Parties. Under Rule 8 of the Rules of Procedure and Financial Rules, the Meeting approved all the communications listing delegates as presented by the Contracting Parties participating in the Organizational Meeting on the understanding that some delegations would provide the Secretariat with formal credentials as soon as possible. In this context the Chairman noted the importance of a timely submission of proper credentials in accordance with Rule 8 of the Rules of Procedure and Financial Rules to the Secretary of the Meeting.

6) The Meeting, noting that no requests had been submitted by intergovernmental organizations to take part as observers to the Organizational Meeting, decided therefore not to invite any.

7) The Meeting decided to use the list of Contracting Parties and their Nuclear Installations, as contained in Annex III, as a basis for establishing Country Groups. The Meeting then decided to establish six (6) Country Groups for the Second Review Meeting. Pursuant to Rule 17 of the Rules of Procedure and Financial Rules, the Meeting allocated Contracting Parties to country groups based on a ranking of the number of nuclear installations, using a tennis-
seeding method. Contracting Parties without nuclear installations were added to country groups, starting where assignment of State Parties with nuclear installations ended. The first such Contracting Party was Norway (the initial letter of whose name was randomly selected by a drawing), with the others added in alphabetical order. This procedure resulted in the composition of the Country Groups listed in Annex IV, which was agreed by the Meeting.

8) The Meeting elected Mr. M. Gregorič of Slovenia as President of the Second Review Meeting and Mr. M. Ishikawa of Japan and Mr. C. Tenreiro Leiva of Chile as Vice-Presidents.

9) The Country Groups, thus established according to paragraph 7 above, then met separately and, pursuant to Rule 11 of the Rules of Procedure and Financial Rules, made recommendations for Country Group Co-ordinators and Officers of the Second Review Meeting.

10) Upon recommendation from the Country Groups, and pursuant to Rule 11 of the Rules of Procedure and Financial Rules, the Meeting:

a) elected Country Group co-ordinators as follows:

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<thead>
<tr>
<th>Group</th>
<th>Chairperson</th>
<th>Vice-Chairperson</th>
<th>Rapporteur</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group 1</td>
<td>Mr. R. Burrows, USA</td>
<td>Mr. J.J. Van Binnebeek, Belgium</td>
<td>Mr. J. Suchomel, Slovakia</td>
</tr>
<tr>
<td>Group 2</td>
<td>Mr. J.L. Delgado Guardado, Mexico</td>
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<tr>
<td>Group 3</td>
<td>Mr. M. Hirota, Japan</td>
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<tr>
<td>Group 4</td>
<td>Mr. P. Dickenson, UK</td>
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<tr>
<td>Group 5</td>
<td>Mr. I. Valčić, Croatia</td>
<td></td>
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<tr>
<td>Group 6</td>
<td>Mr. H. Klonk, Germany,</td>
<td></td>
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it being understood that, if for some reason, the individual elected is unavailable, the Contracting Party concerned would nominate a replacement and notify the Secretary accordingly.

b) selected Chairpersons, Vice-Chairpersons and Rapporteurs from each Country Group as follows:

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<tr>
<td>Group 1</td>
<td>Mr. S. Collins, USA</td>
<td>Mr. J.J. Van Binnebeek, Belgium</td>
<td>Mr. J. Suchomel, Slovakia</td>
</tr>
<tr>
<td>Group 2</td>
<td>Mr. J. Reig, Spain</td>
<td>Mr. A. Alat, Turkey</td>
<td>Mr. J. Scherrer, France</td>
</tr>
<tr>
<td>Group 3</td>
<td>Mr. L. Högberg, Sweden</td>
<td></td>
<td>Mr. M. Šváb, Czech Republic</td>
</tr>
<tr>
<td>Group 4</td>
<td>Mr. R. Pape, UK</td>
<td>Mr. L. Biro, Romania</td>
<td>Mr. J.K. Hohenberg, Austria</td>
</tr>
<tr>
<td>Group 5</td>
<td>Mr. Y.S. Eun, Korea, Rep. of</td>
<td></td>
<td>Mr. I. Aro, Finland</td>
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<tr>
<td>Group 6</td>
<td>Mr. J. Rónaky, Hungary</td>
<td>Mr. C. Zhao, China</td>
<td>Mr. J. Harvie, Canada</td>
</tr>
</tbody>
</table>

To ensure that in accordance with Rule 11 (c) of the Rules of Procedure and Financial Rules no Rapporteur or Chairperson is assigned to the country group of which he/she is a member, the Meeting drew numbers to advance Chairpersons and Rapporteurs respectively to the corresponding groups. The number drawn for Chairpersons was 4 so that the designated Chairpersons would advance by four country groups. The number for Rapporteurs was 5, so that Rapporteurs would advance by five Country Groups.
As a result, the final assignment of Officers to the Country Groups was as follows:

<table>
<thead>
<tr>
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<th>Rapporteur</th>
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</table>

11) Pursuant to Rule 11 of the Rules of Procedure and Financial Rules, the Meeting decided to recommend a budget for the Second Review Meeting as contained in Annex V, noting that such a budget would make it possible to accommodate requests for interpretations filed pursuant to Rule 41.5(a) (Argentina, Chile, France, Luxembourg, Mexico, Peru and Spain) and Rule 41.5 (b) (Belarus, Russian Federation and Ukraine) of the Rules of Procedure and Financial Rules.

12) The Meeting also decided that:

   a) Rapporteurs meet separately from 5 to 7 March 2002 to consider questions received and to review the overall approach in respect to Country Group discussions. It is assumed that each Rapporteur would consult with the relevant group co-ordinator beforehand.

   b) Officers for the Review Meeting, including Country Group Co-ordinators, meet on the Sunday preceding the Review Meeting to finalize a consistent approach to the detailed review process, taking into account any trends in the questions and comments of the Contracting Parties on national reports already received and to agree upon the approach to reporting the groups’ findings at the main plenary session. The Secretariat would be invited to assist officers in developing such a consistent approach.

   c) National contact points for submitting questions and comments on the national reports, including an e-mail address, should be communicated to the Secretary not later than October 15, 2001.

   d) National reports received by the Secretariat should be distributed to Contracting Parties, through their Missions in Vienna not later than Friday, October 19, 2001. Contracting Parties are encouraged to make their national reports available on the Internet and inform the Secretariat preferably before October 15, 2001, of their relevant Website addresses. Similarly, the Secretariat should establish a Website with links to national reports mentioned above.

   e) Questions and comments communicated during the review of national reports would be treated as confidential, although some Contracting Parties indicated that they would, as they did in the first review process, make available answers to questions received on their own national report to the public, without indicating the Contracting Party posing the
13) As in the First Review Meeting, the Meeting discussed how to enhance further the review process. In this context various proposals were made. It was decided that a specific agenda item should be assigned at the Second Review Meeting to consider any improvement to the procedural arrangements for review meetings deemed suitable according to Article 22.2 in the Convention.

14) The Meeting decided on the Timetable for the Second Review Meeting as contained in Annex VI.

15) The Meeting discussed a proposal, tabled by Spain, to establish an “ad-hoc” group of Parties to the Convention that would assess different options to increase publicly available information from the review process. The proposal received widespread support and the Meeting agreed to establish a working group under the Chairmanship of Spain. The working group would work in an open-ended fashion and would report on its findings to the Second Review Meeting of the Contracting Parties.

16) The Meeting also discussed a proposal tabled by Spain on the submission and distribution of national reports by electronic means. The Meeting requested the Secretary to consider the legal and technical implications and identify different options available based on its experience in this context and to report thereon to the Second Review Meeting of the Contracting Parties.

17) The Meeting requested the Secretary to transmit the Report of the Chairman of the Organizational Meeting and its Annexes to the Director General of the IAEA, thereby informing him of the decisions taken at the Meeting for consideration in the IAEA budgetary process, as foreseen in Article 28 of the Convention.

18) The Meeting expressed its sincere gratitude to the Secretariat for the excellent services provided in support of the Meeting.

19) Finally, the Meeting agreed on this Report by the Chairman of the Organizational Meeting, and requested the Secretary to transmit the report, and its Annexes, to the Contracting Parties and the Signatory States, noting that the Secretariat could make this report and a summary of the Annexes publicly available.

Miroslav Gregorič
Chairman
MEETING PARTICIPANTS FOR J5-TC -795 .13

ORGANIZATIONAL MEETING OF CONTRACTING PARTIES TO THE CONVENTION ON NUCLEAR SAFETY

VIC/(BR) 2001-09-25 - 2001-09-26
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<tr>
<th>Designating State / Organization</th>
<th>Name of Participant</th>
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<tbody>
<tr>
<td>ARGENTINA</td>
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<td>14</td>
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<td>Association Vinçotte Nucléaire</td>
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<td>Ganchev, T.</td>
<td>Committee on the Use of Atomic Energy for Peaceful Purposes</td>
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<td>Permanent Mission of Bulgaria</td>
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| 22                              | Stansfield, R.      | Office of International Affairs Canadian Nuclear Safety Commission  
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| 24                              | Gonzalez, G.        | Permanent Mission of the Republic of Chile to the International Organizations in Vienna  
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|                                 |                     | A - 1010 Vienna  
|                                 |                     | AUSTRIA  
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| 26                               | Torres, G.          | Chilean Nuclear Energy Commission  
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                               |                     | CHILE |
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| 28                               | Yu, J.              | National Nuclear Safety Administration  
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                               |                     | Fax: 894 12 00 |
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                               |                     | 110 00 Prague 1  
                               |                     | CZECH REP.  
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<td>Permanent Mission of Finland to the International Atomic Energy Agency Gonzagagasse 16 A-1010 Vienna AUSTRIA Fax: +4315355703 EMail: <a href="mailto:mauri.riihonen@formin.fi">mauri.riihonen@formin.fi</a></td>
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<tr>
<td><strong>FRANCE</strong></td>
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<td>Gauvain, J.</td>
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<td>Blaha, J.</td>
<td>United States of America Permanent Mission of America to the International Atomic Energy Agency Obersteinergasse 11/1 A - 1190 Vienna AUSTRIA Fax: 3698392 EMail: <a href="mailto:BlahaJL@state.gov">BlahaJL@state.gov</a></td>
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CONVENTION ON NUCLEAR SAFETY

ORGANIZATIONAL MEETING OF THE CONTRACTING PARTIES
25-28 SEPTEMBER 2001

VIENNA, AUSTRIA

AGENDA

1. Opening of the Meeting

2. Election of the Chairperson

3. Adoption of the Agenda

4. Credentials of Participants

   - Establishment of Country Groups
   - Election of President and Vice-Presidents
   - Recommendation of Country Group Co-ordinators
   - Recommendation of Officers for the Review Meeting
   - Recommendation of a Budget for the Review Meeting
   - Any other matters relevant to implementation of the Convention

6. Invitations to intergovernmental organizations to attend the Organizational Meeting as observers (pursuant to Article 24 (2) of the Convention)


8. Draft Provisional Agenda for the Review Meeting

9. Other business
### Convention on Nuclear Safety

**Organizational Meeting of the Contracting Parties**  
25-28 September 2001  
Vienna, Austria

**List of Contracting Parties**

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* Countries with nuclear facilities are sorted by number of nuclear installations.
** All other countries in English alphabetic order.
COMPOSITION OF COUNTRY GROUPS
FOR THE MEETING OF CONTRACTING PARTIES OF
THE CONVENTION ON NUCLEAR SAFETY

25-Sep-01

GROUP: 1

Country
United States of America
Belgium
Slovak Republic
South Africa
Pakistan
Greece
Sri Lanka
Singapore
Ireland

GROUP: 4

Country
United Kingdom
Ukraine
Switzerland
Brazil
Romania
Austria
Poland
Luxembourg
Cyprus

GROUP: 2

Country
France
Spain
Bulgaria
Mexico
Armenia
Republic of Moldova
EURATOM
Turkey
Latvia

GROUP: 5

Country
Russian Federation
Korea, Republic of
Finland
Argentina
Slovenia
Mali
Croatia
Bangladesh
Peru

GROUP: 3

Country
Japan
Sweden
Czech Republic
Lithuania
Netherlands
Australia
Denmark
Portugal
Lebanon

GROUP: 6

Country
Canada
Germany
Hungary
China
Italy
Belarus
Norway
Chile
Convention on Nuclear Safety

Organizational Meeting of the Contracting Parties
25-28 September 2001
Vienna, Austria

BUDGET ESTIMATE (US$)

2nd Review Meeting
April 15-26, 2002

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128,000

* Figure shown is an upper estimate. Actual cost for the 1st Review Meeting was US$70,000
# Annex VI

## ORDER OF PRESENTATIONS OF NATIONAL REPORTS DURING THE REVIEW MEETING OF CONTRACTING PARTIES TO THE CONVENTION ON NUCLEAR SAFETY

15-26 April 2002

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