

OSART Good Practices
TRAINING AND QUALIFICATION
Records and reports

Seabrook, USA

Mission Date; 6-23 Jun., 2011

Qualification Health Reports

The plant identified all skills required in the plant and developed an indicator to show the qualifications and the number of staff required. Each accredited training discipline is required to maintain a qualification health report. These reports are reviewed at the Plant Training Advisory Board.

- These reports are an easy to understand tool to monitor the required qualified staff for specific works.
- The qualification health reports in all of the accredited training disciplines illustrate and facilitate the strategic management of worker qualifications.
- These reports allow line departments to identify qualification areas where additional focus is needed to maintain qualification levels. The line departments can identify to station management those qualifications that require additional attention due to unique qualifications or limited candidates.