TRANSSC 35 MEETING REPORT

OPENING 13 December 2017 09:00
CLOSE 15 December 2017 13:00

Preceded by TRANSSC Working Groups 11 – 12 December 2017

A1/A2 Working Group – Chaired by UK (Cabianca)

Criticality Working Group – Chaired by Germany (Reiche)

20% increase in dose-rates during NCT – Chaired by France (Cheron)

NORM Working Group – Chaired by TRANSSC Chair (Hinrichsen)

IAEA, Board Room A
### Reference Documents

<table>
<thead>
<tr>
<th>INFORMATION PAPERS</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>INF-01 TRANSSC 34 Meeting Report</td>
<td>2.2.1</td>
</tr>
<tr>
<td>INF-02 TRANSSC Action Record Sheet</td>
<td>2.2.2</td>
</tr>
<tr>
<td>INF-03 Member State presentation - TIC</td>
<td>2.3.1</td>
</tr>
<tr>
<td>INF-04 ToR, WG 1 – Initial review of TS-G-1.4</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-04a WG1 TS-G-1.4 from MTCD</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-05 ToR, WG 2 – Initial review of TS-G-1.5</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-05a WG2 TS-G-1.5 from MTCD</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-06 ToR, WG 3 – Probable comments to be submitted for DS-496</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-06a DS496-SPESS Step 8-clear</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-06b Comments on DS496 - Belgium</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-06c Comments on DS496 - USA</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-06d Comments on DS496 - Japan</td>
<td>2.5.1</td>
</tr>
<tr>
<td>INF-07 42nd CSS Meeting</td>
<td>3.5.1</td>
</tr>
<tr>
<td>INF-08 Update from UNECE</td>
<td>3.6.1</td>
</tr>
<tr>
<td>INF-09 Update from ICAO</td>
<td>3.6.2</td>
</tr>
<tr>
<td>INF-10 Update from IMO</td>
<td>3.6.3</td>
</tr>
<tr>
<td>INF-11 Update on TS-G-1.2 revision</td>
<td>3.7</td>
</tr>
<tr>
<td>INF-12 Update on draft Safety / Security interface document</td>
<td>3.8</td>
</tr>
<tr>
<td>INF-13 Feedback from WG1</td>
<td>3.9</td>
</tr>
<tr>
<td>INF-14 Feedback from WG2</td>
<td>3.10</td>
</tr>
<tr>
<td>INF-15 Feedback from WG3</td>
<td>3.11</td>
</tr>
<tr>
<td>INF-16 Update on Agency work related to DPC</td>
<td>3.13</td>
</tr>
<tr>
<td>INF-16a Draft TECDOC- DPCSC</td>
<td>3.13</td>
</tr>
<tr>
<td>INF-17 Programme for revision of Safety Documents</td>
<td>3.15</td>
</tr>
<tr>
<td>INF-18 Feedback from A1, A2 WG</td>
<td>4.1.1</td>
</tr>
<tr>
<td>INF</td>
<td>Description</td>
</tr>
<tr>
<td>-------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>INF-19</td>
<td>Feed back from Criticality WG</td>
</tr>
<tr>
<td>INF-20</td>
<td>Feed back from NORM WG</td>
</tr>
<tr>
<td>INF-21</td>
<td>Feedback from 20% increase in dose rates during NCT</td>
</tr>
<tr>
<td>INF-22</td>
<td>Freight container issues raised by ICAO</td>
</tr>
<tr>
<td>INF-23</td>
<td>Feedback - initial discussions of TRANSSC Technical Expert Groups</td>
</tr>
<tr>
<td>INF-24</td>
<td>TRANSSC Self Assessment - Feedback</td>
</tr>
<tr>
<td>INF-25</td>
<td>CSS Working Group – UNSCEAR 2012 – Annex A</td>
</tr>
<tr>
<td>INF-26</td>
<td>Presentation to CSS Meeting</td>
</tr>
<tr>
<td>INF-27</td>
<td>TRANSSC Four-Year Term Report</td>
</tr>
<tr>
<td>INF-28</td>
<td>Chairs Meeting</td>
</tr>
<tr>
<td>INF-29</td>
<td>TRANSSC Self-Assessment</td>
</tr>
<tr>
<td>INF-30</td>
<td>TRANSSC Technical Expert Groups – concept overview</td>
</tr>
</tbody>
</table>

INF papers not yet received or placed on TRANSSC Members page

INF papers to be issued during TRANSSC Meeting

All presentations and documents can be found on the TRANSSC members’ website

https://www-ns.iaea.org/committees/transsc/default.asp?fd=1803&dt=0
OPENING SESSION

1.1 Opening Remarks

The opening remarks were given by the Director of NSRW, Mr Peter Johnston, Director of the Division of Radiation, Waste and Transport Safety. He summarized the achievements of TRANSSC during the current term. He informed the Committee that the Note Verbale for the next term will be sent to all MSs in January 2018. He thanked those delegates that might not be returning next term.

1.1.2 The Chairman welcomed the delegates

ADMINISTRATIVE ITEMS

2.1.1 Conduct of the Meeting and Agenda:

- The Chair thanked Mr Chris Bajwa for his extensive records of previous meetings and also for his contributions during his tenure at the Agency.
- The Chair highlighted items on the Agenda.
- Mr Serge Gorlin, of the World Nuclear Association (WNA), requested a slot on the Agenda to report on Transport Facilitation Working Group matters (item 3.6.0).
- Mr Hirose (Japan) expressed concern about the change in the Agenda regarding the naming of the proposed standing working groups. TRANSSC historically is a standing committee. Japan understood that this was the addition of other standing committees. After discussion, Mr Whittingham explained that the original agenda used the previous wording of “standing committees”. After some internal discussion within the Agency, it was agreed to use the title “Technical Expert Group”. The original intention was raised by the U.S representative.
- Mr Barlow (United Kingdom) requested a copy of the Terms of Reference for the discussions on the proposed Technical Expert Groups. In this regard it was suggested that the Working Groups compile the Terms of Reference using a template provided by the Secretariat.
2.2 Review of previous meetings

2.2.1 Review of previous meeting report

The Chair reminded TRANSSC that the Notes of the TRANSSC 34 Meeting had been posted on the TRANSSC website well before the Meeting and that suggestions for amendments to the Notes of TRANSSC 34 had been received from Switzerland, India and from the ISO.

Following the approval of a further amendment by Germany, related to the outcome of the discussions on the proposed new numbering system, the Notes of TRANSSC 34 were approved. Explicitly Germany commented as follows;

Germany expressed concern about the new numbering system for the revised SSR-6. Germany further stated that if the policy from the IAEA was to change the numbering system then we had to accept this, however there was no consensus reached at TRANSSC 34 and the Notes must reflect this.

2.2.2 TRANSSC Action Record sheet (INF-02)

The Secretariat (Whittingham) presented the TRANSSC 34 Action Record Sheet:

Mr Whittingham noted that Item 24.5 on the Action Record Sheet, related to the Report for the Coordinated Research Project (CRP) for Air Accident Severity being published as a TECDOC. He informed TRANSSC that this was still marked as “ongoing”. Mr Whittingham suggested that the Secretariat would discuss the way forward on this item with ICAO, since it is of importance to them.

In response to a question from the UK related to the e-Schedules, the Secretariat expressed their intention to draft revised e-schedules which would become a part of the e-learning platform currently being developed.

The Action Record Sheet was approved with regard to the Actions from TRANSSC 34 having being either satisfactorily addressed or noted as still ongoing with explanation and way forward provided.

2.2.3 Report of Chairs meeting

The Chair reported on the Meeting of the Chairs held prior to the 42nd Meeting of the CSS (INF-28 and INF-25, INF-26)

The following Items were discussed:

• Changes to the SPESS process
• Proposed Chairs Discussion on Transportable Nuclear Reactors.

2.3. – Topical briefing and Discussion on Member States presentations, sharing of operational experience and use of IAEA Safety Standards

2.3.1 Presentation of T.I.C (INF-03).
Mr Chavasse - Explained the wide-spread use and transport of tantalum and spoke in detail about issues related to denial of shipment for a number of tantalum shipments.

2.3.2 Volunteers for TRANSSC 36
Japan and India volunteered to provide a presentation to TRANSSC 36;
TRANSSC Action 35-01; Japan and India to make presentations to TRANSSC 36

2.4.1 Plenary questions/clarification on posted information papers
None were offered.

2.5 TRANSSC Working Groups 1, 2 and 3
The Secretariat requested interested members to sign up for WG`s to discuss DS 496. It was noted that any comments from WG`s would not replace any Member State comments formally submitted as MS comments.

2.5.1 to 2.5.4
See Working Group Reports INF-04a, INF-05a and INF-06a

3.0 Development of Documents (INF-32)

3.1 Approval for submission to CSS (step 3)
3.1.1 DS509 Revision by Amendment of 8 Specific Safety Guides on Research Reactors as a set of Publications
3.1.2 DS510 Revision of 2 Interrelated Specific Safety Guides on Research Reactors as a set of Publications
3.1.3 DS511 Use of a Graded Approach in the Application of the Safety Requirements for Research Reactors
TRANSSC approved these documents with no comments.

3.2 Draft Safety Standards Approval

3.2.1 Submission to CSS (Step 11)

- DS471 Radiation Safety of X-Ray Generators and other Radiation Sources Used for Inspection and Non-Medical Human Imaging

3.2.2 Submission to Member States (Step 7)

- DS477 The Management System for Predisposal and Disposal of Radioactive Waste

TRANSSC approved these documents with no comments.

3.3 Draft Security Recommendations

3.3.1 NST045 Computer Security for Nuclear Security

3.3.2 NST051 Security during the Lifetime of a Nuclear Facility

TRANSSC cleared these documents with no comments.

3.5 Work with other committees / CSS

3.5.1 Mr Delattre presented Feedback on the 42nd meeting of the CSS (INF-07)

3.6 Information from other UN/International Bodies on their documents

3.6.1 UNECE

Mr Kervella informed the Secretariat that he had in fact retired from the ISO. In this regard Mr Kervella asked Mr Whittingham to speak to TRANSSC on his behalf. Mr Kervella retired in November 2017. Mr Whittingham gave an overview of the contents of Mr Kervella’s email:

Mr Kervella expressed his sincere thanks to all TRANSSC members and delegates for their cooperation during so many years, having attended his first TRANSSC meeting in 1991, as IMO representative, and then he attended all relevant meetings as UNECE representative since 1992.
Mr Kervella ended by saying that it was really a great privilege and honour for him to have worked with this multitude of talented IAEA experts and delegates.

The Chair asked Mr Whittingham to convey the gratitude of TRANSSC to Mr Kervella as well as the Committees best wishes for the future.

### 3.6.2 ICAO

Ms Rooney Presented a Report on the work of the ICAO Dangerous Goods Panel (DGP) since the last TRANSSC Meeting (INF-09).

The DGP had held extensive meetings to review the training provisions especially related to competency-based training.

Following no objection from TRANSSC at TRANSSC 34, guidance material developed at the ad hoc WNTI/ICAO working group on pressure differentials, held in April 2017, would be recommended for incorporation in the 2019-2020 edition of the Supplement to the Technical Instructions. Additionally,

### 3.6.3 IMO

Mr Bingbing Song presented a Report on the work of the International Maritime Organisation since the previous TRANSSC (INF-10).

### 3.6.4 – ISO

Mr Bruno Desnoyers presented a Report on the work of the ISO since the previous TRANSSC Meeting. (INF-31)

The ISO recognise this is a problem and if the work is fast tracked it could be completed by 2019, otherwise the work will be completed by 2020.

Germany requested clarification on which edition of ISO7195 would be referenced in the revised SSR-6.

**TRANSSC Action 35-02: Secretariat to clarify if UN could reference 2019 edition of ISO 7195.**

**TRANSSC Action 35-03: Secretariat to put ISO7195 on TRANSSC 36 Agenda**

### 3.7 Update and feedback on TS-G-1.2 (DS 469) - (INF-11)

He noted that the document will be an IEC document but that it was of utmost importance that both TRANSSC and the TSU are involved in the development. There have been representatives from transport in the drafting meetings thus far. The document will ultimately come before TRANSSC for approval.

TRANSSC Action 35-04: TRANSSC discussion on DS 469 to be on agenda for TRANSSC 36.

The Chair volunteered to keep TRANSSC members updated on the availability of the document for TRANSSC review.

TRANSSC Action 35-05: Secretariat to upload draft copy of revised DS 469 to TRANSSC Member Page when available.

3.8 Update and Feedback on Draft TECDOC Management of the Transport Safety/Security Interface for Low Activity Materials (INF-12)

Mr Michael Shannon (IAEA Secretariat) made a presentation on the above document, which addresses the interface between safety and security on a state level.

TRANSSC will be given the opportunity to review the draft of the proposed TECDOC before final publication and the following TRANSSC Member States and organisations volunteered to be a part of the TRANSSC review team on the document:

Canada, Netherlands, Switzerland, United Kingdom, Russian Federation, France, Japan, Brazil, Argentina, Pakistan and WNTI.

TRANSSC Action 35-06: Secretariat to issue draft Safety/Security interface TECDOC to TRANSSC Correspondence Working Group

Following a comment from Japan on the exclusion of TRANSSC from deliberations on DS-499, Application of the concept of Exemption, Mr Delattre agreed to include TRANSSC in this process.

3.9 Feedback from WG1 (TS-G-1.4 the Management System for the Safe Transport of Radioactive Material)

The Chair of the WG (Mr Karasinski of Belgium) presented the WG Report (INF-13)

3.10 Chair of WG 2- TS-G-1.5 Compliance Assurance for the Safe Transport of Radioactive Materials
The Chair of the WG (Mr Trivelloni of Italy) presented the WG Report (INF-14)

3.11 Feedback on discussion on SSR-6 Advisory Material (DS-496)

The Chair of the WG (Mr Faille of Canada) presented the WG Report (INF-15)

3.12 E-learning platform update

Mr Whittingham gave feedback on the status of this item. The proposed plan to pilot the programme with MSs has been delayed. Three modules need to be completed and then uploaded to the proposed system.

3.13 Update on Agency work related to DPC (INF-16, INF-16a)

Mr Hirose (Japan) gave a presentation on the proposed Agency TECDOC on the Safety Case for a Dual Purpose Cask, which had been developed a number of years ago but which had not yet been published. Mr Hirose was requesting to know why this draft document had not yet been published. There is a great deal of support for this document within TRANSSC and a very real need for it to be published. A number of TRANSSC Members have assisted with its development.

In response the Secretariat explained that the document was under WASSC and promised to make a formal request to WASSC for its publication and to speak to the Technical Office on the documents current status and report back to TRANSSC.

TRANSSC Action 35-07:– Secretariat to contact technical officer in Waste Safety Section/NSRW for DPC TECDOC to be updated and sent to TRANSSC 36.

3.1.4 Update on transportable reactors

Mr Whittingham informed TRANSSC that a report had been given to the Commission on Safety Standards (CSS) related to the discussions at TRANSSC 34 on transportable reactors. This report resulted in a number of comments from CSS members and subsequently a group has been formed within the Agency to address the issue. Mr Whittingham will represent NSRW in this group. There is an intention to give an update to MSs on this matter at the next General Conference.
Mr Whittingham pointed out, to TRANSSC, that although he had previously offered to discuss the matter with the IMO, this would not be his position now. As it would be the position of the wider group and of the designated person from the group.

3.15 Update on Programme for Revision of Transport Documents

The Secretariat presented the plan for the publication of TRANSSC documents going forward (INF-17).

This document very clearly shows each document, where it is in the system, at the time of presentation, and the plan going forward.

Ms Capadona (IAEA Secretariat) further offered the following brief status report;

DS-495 – Was approved and is going to the Board of Governors (BOG) in March for final approval. There is one editorial change since TRANSSC 34. The line: “to protect human life, health, property and environment”. The Agency Legal Department (OLA) did not like this change and required the wording to be kept the same as all other Safety Standards namely;

“to Protect people, property and the environment”.

DS 506 - SSG-33 Schedules – The DPP was approval at TRANSSC 34 and will be sent to the CSS for approval and will come back to TRANSSC 36 in June 2018

SSG-26 – There will be a Consultancy Meeting (CM) to resolve comments from MSs. This CM is planned for the end of January 2018. It was pointed out that the Deadline for comments from MSs was 5 January. Comments will be consolidated one week later.

3.16 Update on PDSR Document

Mr Reiche (Germany) presented the current status of the PDSR document DS-493 (INF-33).

The Secretariat (Ms Capadona) pointed out that for this document to come before TRANSSC 36, it would need to be posted to the TRANSSC webpage by the first week in April. To achieve this it would need to be sent it to the CSS by the first week of February 2018.
4.0 Proposed Work Programme for TRANSSC

4.1 Feedback from Established Working Groups

4.1.1 A1/A2 Working Group

Mr. Cabianca (UK) presented an update of the work (INF-18) and stated that the term “UNAT” had disappeared from the BSS. He further enquired as to whether or not TRANSSC wanted to keep this entry in Table 2 of SSR-6.

TRANSSC Action 35-08:– Secretariat to include subject on TRANSSC 36 Agenda

4.1.2 Criticality Working Group

Mr Milin (France) presented an update of the work (INF-19).

4.1.3 NORM Working Group

The Chair (Mr Hinrichsen) presented an update of the work (INF-20). The Secretariat (Mr Whittingham) requested the WG to complete its Report and to submit to the Secretariat by end of March 2018 for TRANSSC 36.

TRANSSC Action 35-09: NORM WG to complete its report and submit to Secretariat by end of March 2018 for TRANSSC 36.

TRANSSC Action 35-10: Secretariat add NORM to TRANSSC 36 Agenda.

4.1.4 20% Increase in Dose Rates during NCT

The Chair of the WG, Mr Feron (France) presented an update of the work (INF-21).

4.2 Feedback on freight containers issues raised by ICAO

Mr. Hirose (Japan) presented feedback on the investigation of comments from ICAO related to freight containers (INF-22)

Following a number of comments from TRANSSC 35 it was apparent that this issue needs to be discussed further as there is still no agreement on interpretation.

TRANSSC Action 35-11: Secretariat to add freight containers as an item on TRANSSC 36 Agenda.
4.3 – Creation of Technical Expert Groups

The Secretariat (Mr Whittingham) put before TRANSSC the concept of “standing committees”, however following discussions within the Agency these groups were not to be called “committees” and he proposed the title “Technical Expert Groups” (TEG).

He stated that we want to capture the technical capabilities of these TEG`s or other experts in your country. We want to encourage discussion /exchange ideas on various parts of the SSR-6 Transport Regulations. These experts can come to conclusions that may eventually create change to SSR-6 – perhaps even to propose ideas for next review cycle.

There was general agreement and support for the concept of the TEG`s from TRANSSC.

Discussion on how these TEG`s should operate included;

- Having each group dedicated to a particular technical area and having a large scope with occasional sub-groups, if necessary, addressing short-term particular issues.
- Rotation of participation within these groups.
- A good idea for knowledge management to keep track of ideas for the next revision cycle.
- Involving experts from Member States involved where necessary.
- The challenge of how to set up with these groups in relation to TRANSSC meetings. The need for some work to be done by correspondence.

4.3.1 Identify Thematic Areas for Technical Expert Groups

Mr Whittingham proposed that the Secretariat would set up a SharePoint site for the Groups at the beginning of 2018.

Sweden requested if the Groups could have access to the Share Point Site for the Technical Basis document.

Following much discussion TRANSSC approved the following Technical Expert Groups:

- Radiation Protection
- Package performance and assessment
- Transport operational matters
- Criticality
4.3.2 Enrol for Technical Expert Groups

Plenary were then invited to enrol to the TEGs; a copy of the lists are attached to these minutes in Appendix 1.

4.3.3 Technical Expert Groups meet.

Although this was an item on the Agenda for TRANSSC 35 this did not take place.

4.3.4 Feedback to Plenary from each Technical Expert Group

TEGs did not meet during TRANSSC 35.

4.3.5 Next Steps

The Secretariat will create SharePoint sites for each TEG and provide TRANSSC Members with guidance material to use the system.

TRANSSC Action 35-12: Secretariat to create SharePoint sites for TEGs and provide guidance to TRANSSC members for access.

4.4 TRANSSC Work Plan

The Chair presented the proposed Work Plan for TRANSSC and pointed out that, with the very detailed publication Schedule reflected in INF-17, this left very little on the Excel-based TRANSSC Work Plan. The Chair stated that he would like to consider a possible revision of the current TRANSSC Work Plan format, so as not to have any duplication between the Work Plan and the content of INF-17. However any such revision would be put to TRANSSC for approval of the concept. Nonetheless it was acknowledged that the current Work Plan will be updated to include the proposed Technical Expert Groups.


TRANSSC did not propose any changes to the active tasks and routine tasks on the current Work Plan.

4.5 Update on Tech Base Doc

The Secretariat – (Mr Whittingham) discussed the Technical Basis Document (TBD) stating that the document had not changed. The next revision of the TBD would happen when the revised SSR-6 is published as the changes will need to be recorded in the document.
The Secretariat invited members of the Committee to review the TBD and to raise any suggested improvements/corrections.

Sweden raised the issue of clarification on the purpose of the TBD. Owing to the importance of the issue, and the fact that it had not yet been clarified, the Chair suggested that it should be a topic for discussion at TRANSSC 36.

**TRANSSC Action 35-10: Secretariat to add Technical Basis Document to TRANSSC 36 Agenda.**

### 4.6 – Deliverables for TRANSSC 36

The Meeting had identified the following issues as possible Agenda Items for TRANSSC 36;

- Role of the Technical Basis Document and SSG-26
- TS-G-1.5 and TS-G-1.4
- Discussion on freight containers
- Further development of the TEG’s

### 4.7 TRANSSC 36 and TRANSSC 37 Dates

TRANSSC 36 is to take place, from the 4 - 8 June 2018.

TRANSSC 37 is currently scheduled for the 26 - 30 November 2018. However the Secretariat is trying to change these dates to first week of December to accommodate other UN meetings.

### 5.0

#### 5.1 Report of IAG – The IAG did not meet during TRANSSC 35.

#### 5.2 TRANSSC Self-Assessment

The Chair thanked TRANSSC for contributions to the Self-Assessment and presented an overview of the results (INF-29)

#### 5.3 TRANSSC End of Term Report –

The Chair presented his End of Term Report (INF-27)
5.4 Information on 2018 Nuclear Forum Meeting in Russia

Mr Ershov (Russia) informed TRANSSC of a Nuclear Forum Meeting that will take place in Russia in 2018; more details are available from Mr Ershov.

5.5 Update from Transport Facilitation Working Group

The Report from the Transport Facilitation Working Group (TFWG) was presented by Mr Gorlin from the World Nuclear Association (INF-34).

6.0 Review of Draft Meeting Report

The list of actions were discussed and agreed, the meeting report will be issued in 2018.

7.0 Agenda for TRANSSC 36

7.1 Items of Interest to TRANSSC 36

8.0 CLOSE OF MEETING

8.0.1 Closing remarks by Mr Steve Whittingham Head Transport Safety Unit

8.0.2 Closing remarks by Mr Paul Hinrichsen from the Chair were provided.
# List of TRANSSC Actions arising from this meeting

<table>
<thead>
<tr>
<th>Agenda item</th>
<th>Action no.</th>
<th>Action details</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3.2</td>
<td>35-01</td>
<td>Japan and India to make presentations to TRANSSC 36</td>
</tr>
<tr>
<td>3.6.4</td>
<td>35-02</td>
<td>Secretariat to clarify if UN could reference 2019 edition of ISO 7195</td>
</tr>
<tr>
<td>3.6.4</td>
<td>35-03</td>
<td>Secretariat to put ISO7195 on TRANSSC 36 Agenda</td>
</tr>
<tr>
<td>3.7</td>
<td>35-04</td>
<td>TRANSSC discussion on DS 469 to be on agenda for TRANSSC 36</td>
</tr>
<tr>
<td>3.7</td>
<td>35-05</td>
<td>Secretariat to upload draft copy of revised DS 469 to TRANSSC Member Page when available</td>
</tr>
<tr>
<td>3.8</td>
<td>35.06</td>
<td>Secretariat to issue draft Safety/Security interface TECDOC to TRANSSC Correspondence Working Group</td>
</tr>
<tr>
<td>3-13</td>
<td>35-07</td>
<td>Secretariat to contact technical officer in Waste Safety Section/NSRW for DPC TECDOC to be updated and sent to TRANSSC 36</td>
</tr>
<tr>
<td>4.1.1</td>
<td>35-08</td>
<td>Secretariat to include subject on TRANSSC 36 Agenda</td>
</tr>
<tr>
<td>4.1.3</td>
<td>35-09</td>
<td>NORM WG to complete its report and submit to Secretariat by end of March 2018 for TRANSSC 36</td>
</tr>
<tr>
<td>4.1.3</td>
<td>35-10</td>
<td>Secretariat add NORM to TRANSSC 36 Agenda</td>
</tr>
<tr>
<td>4.2</td>
<td>35-11</td>
<td>Secretariat to add freight containers as an item on TRANSSC 36 Agenda</td>
</tr>
<tr>
<td>4.3.5</td>
<td>35-12</td>
<td>Secretariat to create SharePoint sites for TEGs and provide guidance to TRANSSC members for access</td>
</tr>
<tr>
<td>4.4</td>
<td>35-13</td>
<td>Secretariat to update Work Plan to add INF-17 and TEG Work Plan following TRANSSC 36</td>
</tr>
</tbody>
</table>