Welcome
Opening Remarks
7th Meeting of the Emergency Preparedness and Response Standards Committee (EPReSC)
30 October – 1 November 2018

Chairperson’s Remarks
7th Meeting of the Emergency Preparedness and Response Standards Committee (EPReSC)
30 October – 1 November 2018

Agenda item 1.3
Logistics and Administration

R. De la Vega
NS/IEC
Meeting Administration

- Meeting being conducted in-person and also remotely through WebEx service. Some presentations will be given through WebEx.

- Please use the micro and speak clearly.

- For any questions related to WebEx, please contact Mr. Paul Gelautz (P.Gelautz@iaea.org).
Meeting Administration (2)

• Time Table:
  – Meeting starts at 9:30 (Tuesday 30); 9:00 (Wednesday 31 and Thursday 1)
  – Morning and afternoon sessions. Lunch break between (aprox.) 12:30 and 14:00
  – One coffee break in morning session and another in afternoon session
  – Meeting adjourns at 17:30 aprox.
  – On Thursday only morning session is expected (depending on meeting course)
General Logistics-Banking Facilities

• Bank Austria
  – Ground floor in D Building (D0E71)
  – 1st floor in Rotunda (C0113)
  – Opening hours: 9:00-15:00 and Thursday 9:00-17:30
  – ATM (Bankomat) available outside bank

• UNFCU (United Nations Federal Credit Union)
  – 1st floor in Rotunda (C0135)
  – Opening hours: 8:30-16:00 and Thursday 8:30-17:00

• BANK PSK (at the post office)
  – 1st floor in Rotunda (C0101)
  – Opening hours: 8:00-18:00
General Logistics - Medical Services & Pharmacy

• F building: F07
  – Opening hours

  • Reception: 8:00-16:30
  • Emergencies: 8:00-16:30
  • Clinics: 8:30-16:00
  and Thursday: 8:30-15:00
General Logistics-Post Office

- 1\textsuperscript{st} floor in Rotunda (C0101)
  - Opening hours: 8:00-18:00
  - PSK Bank-Services + Western Union: 8:00-18:00 (C0101B)
General Logistics - Travel Agencies

• American Express
  – Rotunda (C0E01) on ground floor
  – Opening hours: 8:30-17:30

• Carlson Wagonlit
  – F Building (F0E11/16)
  – Opening hours: 8:30-17:30
General Logistics - Coffee Corners

- **M Building**
  - Ground floor (M0E)
    - Opening hours: 9:00-16:30
  - 1st floor (M0E)
    - Opening hours: during the meeting

- **C Building**
  - C07
    - Opening hours: 9:00-16:30

- **F Building**
  - F0E
    - Opening hours: 8:00-10:00 and 11:30-15:30
General Logistics - Cafeteria

- **Restaurant**
  - Ground floor in F Building (F0E)
  - **Breakfast**
    - Opening hours: from 7:30-10:00
  - **Lunch**
    - Opening hours: 11:30-14:30
- **Coffee Corner**
  - Opening hours: 8:00-10:00 and 11:30-15:30
General Logistics
Internet

- Internet Café located on ground floor in M Building
- Open wireless connection available (Wlan-Guest)
General Logistics-Security and Safety Service

• Duty Room and Lost & Found F Building (F0E21)
• Opening hours: 24 Hours, daily
Cocktail Reception

- Date: 30 October 2018
- Time: 18:00
- Venue: VIC Restaurant – Mozart Room A
Introduction of Participants

• Please introduce yourself
  – Name
  – Country
  – Agency / Organization
Thank you!