Welcome
Opening Remarks
2nd Meeting of the Emergency Preparedness and Response Standards Committee (EPReSC)
27 June – 1 July 2016

Agenda Item 1.3
Logistics and Administration

R. De la Vega
NS - IEC
Meeting Administration

• Meeting being conducted in-person and also remotely through WebEx service
• Please use the micro and speak clearly
• For any questions related to WebEx, please contact Caroline KINUTHIA (c.kinuthia@iaea.org)
Banking Facilities

• Bank Austria
  – Ground floor in D Building (D0E71)
  – 1st floor in Rotunda (C0113)
  – Opening hours: 9:00-15:00 and Thursday 9:00-17:30
  – ATM (Bankomat) available outside bank

• UNFCU (United Nations Federal Credit Union)
  – 1st floor in Rotunda (C0135)
  – Opening hours: 8:30-16:00 and Thursday 8:30-17:00

• BANK PSK (at the post office)
  – 1st floor in Rotunda (C0101)
  – Opening hours: 8:00-18:00
Medical Services & Pharmacy

• F building: F07
  – Opening hours

  • Reception: 8:00-16:30
  • Emergencies: 8:00-16:30
  • Clinics: 8:30-16:00
    and Thursday: 8:30-15:00
Post Office

- 1st floor in Rotunda (C0101)
  - Opening hours: 8:00-18:00
  - PSK Bank-Services + Western Union: 8:00-18:00 (C0101B)
Travel Agencies

• American Express
  – Rotunda (C0E01) on ground floor
  – Opening hours: 8:30-17:30

• Carlson Wagonlit
  – F Building (F0E11/16)
  – Opening hours: 8:30-17:30
Coffee Corners

• M Building
  – Ground floor (M0E)
    • Opening hours: 9:00-16:30
  – 1st floor (M0E)
    • Opening hours: during the meeting

• C Building
  – C07
    • Opening hours: 9:00-16:30

• F Building
  – F0E
    • Opening hours: 8:00-10:00 and 11:30-15:30
Cafeteria

• **Restaurant**
  – Ground floor in F Building (F0E)
  – Breakfast
    • Opening hours: from 7:30-10:00
  – Lunch
    • Opening hours: 11:30-14:30
  – Coffee Corner
    • Opening hours: 8:00-10:00 and 11:30-15:30
Internet

- Internet Café located on ground floor in M Building

- Open wireless connection available
Security and Safety Service

- Duty Room and Lost & Found F Building (F0E21)
- Opening hours: 24 Hours, daily
Cocktail Reception

- Date: 29 November 2016
- Time: 18:00
- Venue: VIC Restaurant – A&B Room
Introduction of Participants

• Please introduce yourself
  – Name
  – Country
  – Agency / Organization
Thank you!